Tiger Tots - Payment Agreement
Fort Hays State University
Student Fiscal Services
Picken Hall 317

FHSU Student Fiscal Services is responsible for the billing and collection of Tiger Tots childcare charges. The Parent/Guardian (faculty/staff member) must complete the following information and read all agreement terms below.

Please check one of the following: ☐ Faculty ☐ Staff

NAME: _____ FHSU ID: _____

ADDRESS: _____ CITY: _____ STATE: _____

PHONE: _____ EMAIL: _____

Additional person(s) or outside resource(s) submitting payments. List and explain:
_____
(Must be approved by Student Fiscal Services. Individual completing this form is ultimately responsible for payment of charges, if additional person(s) or outside resource(s) fail to make payment in full.)

Faculty/Staff

- I am aware that Tiger Tots childcare charges will be assessed by Student Fiscal Services and must be paid by the 15th of every month contracted. Payment by credit/debit card can be processed by either going to the Student Fiscal Services office or by calling Student Fiscal Services. Student Fiscal Services office is located in Picken Hall 317; phone number is 785-628-5251.

- I am aware that failure to make each payment due in full may result in a $25 late fee for each due date missed. I will monitor my *FHSU email* for information regarding my account and any charges due.

- I agree to pay all Fort Hays State University debts and charges pursuant to FHSU policies. I understand that the university is advancing value to me in the form of daycare services. I understand the university notifies individuals of debts by email.

- I understand that delinquent debts may be reported to a credit bureau and referred to collection agencies or litigated. I agree to pay costs of collecting unpaid charges, including attorney fees and court costs. Accounts may also be referred to the State of Kansas for Setoff Match. This Agreement shall be construed in accordance with Kansas law and any lawsuit arising out of this Agreement is subject to the exclusive jurisdiction of the Ellis County District Court in Hays, Kansas.

SIGNATURE: _____ DATE: _____