

Forsyth Library – Fort Hays State University
Special Collections/University Archives
DEED OF GIFT

I, the undersigned Donor *or* Organization Representative, hereby donate and convey to Forsyth Library the following materials:

Name of Collection: _____

Description of Collection: _____

I hereby transfer, convey and assign any literary rights, copyrights, or other rights that I possess to the contents of the above named materials (including future additions I may make to them) to Forsyth Library within the limits stated below.

Forsyth Library may allow reproduction of these materials within the limits stated below.

These materials and any future additions I may make to them shall be accessible to all persons, including undergraduates and the general public, from the date of this gift subject to the terms and conditions stated below.

Forsyth Library may use its discretion in disposing of materials considered inappropriate for archival retention. Unless other arrangements are made, the Libraries will reassign or dispose of unwanted materials contained in a collection.

Additional terms and conditions:

I have received an explanation of all terms and conditions of this Deed of Gift and agree to them as indicated.

Donor's Signature: _____ Date: _____

Donor's Name, Printed: _____

Donor's Address: _____

_____ Telephone: _____

Donor's E-mail: _____

The Special Collections/University Archives Department, on behalf of Forsyth Library, gratefully acknowledges receipt of this gift and agrees to the above outlined stipulations.

For the Special Collections/University Archives Department at Forsyth Library:

Signed: _____ Date: _____